



JEFFERSON LAB EH&S COMMITTEE MEETING

May 6, 2005

9:00 AM - 10:00 AM, CEBAF Center A110

ATTENDEES:

JEFFERSON LAB EH&S Committee Members:

John Kelly, Acting Chair

Robert May

Sandy Prior

Bert Manzlak for Dennis Skopik

JEFFERSON LAB EH&S Committee Advisors:

Bruce Ullman

Other attendees:

Christina Krasche

Ed Martin

Butch Meier

Mark Waite

Hugh Williams

Neil Wilson

Craig Ferguson

1. Agenda was accepted as written
2. Safety Topic – John Kelly distributed an article relating to safety harness and suspension trauma and briefly discussed the hazard and the need for a quick rescue plan.
3. Introduction of Craig Ferguson, AD of EH&S. Craig started at the lab on May 2, 2005. If you have not been introduced to him, please contact Mary Jo Bailey to set up an appointment.
4. The Lab is currently investigating onsite NFPA 70E Training. All divisions were asked to send select individuals to outside training courses to evaluate the one-day training class given by NFPA. Four individuals will be taking this outside training. It has been recommended that Dave O'Neill be contracted to conduct three one-day courses at the lab. Mark Waite and Bruce Ullman will be included in the final negotiations.
5. The Material Handling Safety Subcommittee has submitted and gotten approval for the following job expectation to be included in material handlers' performance appraisals:

“Maintain Material Handling Equipment training for (insert Crane, Forklift, and Man lift as applicable). This qualification shall include, at a minimum, equipment proficiency in the type of equipment to be used and training in the area(s) of operation. All (insert Crane, Forklift, and Man lift as applicable) duties shall be performed in accordance with JLab policies, the EH&S manual and industry standards.”

6. The attached AED Location Map is available on the web at:
http://www.jlab.org/div_dept/admin/medical/SiteMap.jpg

MINUTES OF MEETING
PAGE TWO
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It is asked that you review this map with your staff and that everyone familiarize themselves with the nearest AED location. This map will be updated as AEDs are purchased. If a group or division would like to purchase an AED for their location, please discuss this with Dr. Chandler.

7. There has been a significant reduction in the number of expired or not taken ITP courses. Currently there remain only 13 individuals who still have outdated training on their records. It is a priority to either remove these courses or receive the training as required.
8. Safety Culture Survey Results are now available on the web at:
<https://www1.jlab.org/ul/apps/news/memo/2005surveyresults.cfm>
9. John Kelly provided a brief summary of the recent CEBAF Center occurrences. The reports for the incidents – all involving fall-protection issues – are being circulated via normal internal distribution. If anyone wants a copy now, please contact J. Kelly.
10. The recent reportable hand injury investigation report has been submitted to EH&S Reporting and will be available next week
11. The recent first-aid VARC slip/trip incident investigation report has not been completed but is being worked on.

